

**outlook\_2B54F41D57BFD485@outlook.com**

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**From:** Monde, Christina <cmonde@cityofpasadena.net>  
**Sent:** Monday, January 27, 2025 6:25 PM  
**To:** Courtney Semlow; Andrew Takahashi; Anteneh Tesfaye; Ted Gerber; Oliver Galang; Michael Vartanians; Petschauer, Dawn; Maue, Brent; Tong, James  
**Cc:** Jennifer Zell  
**Subject:** Re: Arroyo Seco Water Reuse Project - Bi Weekly Check-in Meeting

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I will check with Brent but I believe the 100% peer review is something that is done more at the end....I will confirm if so.

I believe everyone's Epic-LA only gives them access to their own projects, so if that is where the easement docs need to be submitted through, I will just get them to you.

Thanks

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**From:** Courtney Semlow <courtney.semlow@craftwater.com>  
**Sent:** Monday, January 27, 2025 5:01 PM  
**To:** Monde, Christina <cmonde@cityofpasadena.net>; Andrew Takahashi <Andrew.Takahashi@craftwater.com>; Anteneh Tesfaye <atesfaye@southpasadenaca.gov>; tgerber@southpasadenaca.gov <tgerber@southpasadenaca.gov>; Oliver Galang <oliver.galang@craftwater.com>; Michael Vartanians <mvartanians@southpasadenaca.gov>; Petschauer, Dawn <dPetschauer@cityofpasadena.net>; Maue, Brent <bmaue@cityofpasadena.net>; Tong, James <JTong@cityofpasadena.net>  
**Cc:** Jennifer Zell <jzell@migcom.com>  
**Subject:** RE: Arroyo Seco Water Reuse Project - Bi Weekly Check-in Meeting

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Christina,

I think our wires got crossed. My suggested approach was to have the peer review completed first and then revise the plans before sending to LACFCD for final approval. That way County is reviewing a final set of plans. Having gone through a couple of rounds of comments with LACFCD already, I feel confident in them approving the plans we have now with just the minor tweaks to the structural documents they requested. On the other hand, if the peer review turns up anything unexpected or requires a lot of minor revisions, we'd have to resubmit to LACFCD and I don't think we want to incur more design review fees. I'll do whatever you want, of course. Please advise how you'd like us to proceed.

Regarding the easement document submittal, we submit everything through the Epic-LA online portal. If you have an account, you are welcome to upload and submit the easement documents yourself, but we like to submit all

documents at the same time and then email the LACFCD representative, so they know they're there. Therefore, I suggest you send them to us.

Thanks!  
Courtney

**Courtney Semlow, PE, CFM, ENV SP**

Director of Civil Design

phone 847.445.0886



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**From:** Monde, Christina <cmonde@cityofpasadena.net>

**Sent:** Monday, January 27, 2025 4:43 PM

**To:** Courtney Semlow <courtney.semlow@craftwater.com>; Andrew Takahashi <Andrew.Takahashi@craftwater.com>; Anteneh Tesfaye <atesfaye@southpasadenaca.gov>; tgerber@southpasadenaca.gov; Oliver Galang <oliver.galang@craftwater.com>; Michael Vartanians <mvartanians@southpasadenaca.gov>; Petschauer, Dawn <dPetschauer@cityofpasadena.net>; Maue, Brent <bmaue@cityofpasadena.net>; Tong, James <JTong@cityofpasadena.net>

**Cc:** Jennifer Zell <jzell@migcom.com>

**Subject:** Re: Arroyo Seco Water Reuse Project - Bi Weekly Check-in Meeting

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Update from me. Other than this, I have nothing else if everyone wants to cancel meeting.

I have not sent the plans for peer review. I would like to get the County process done first and any changes needed to the plans completed. After that, we will have plenty of time for the peer review waiting for EIR to be completed.

I should get back all the easement documents in about a week. Once completed, do I need to send them to you Courtney to submit? Not sure what their process is.

Thanks,  
Christina

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**From:** Courtney Semlow <[courtney.semlow@craftwater.com](mailto:courtney.semlow@craftwater.com)>

**Sent:** Monday, January 27, 2025 4:12 PM

**To:** Monde, Christina <[cmonde@cityofpasadena.net](mailto:cmonde@cityofpasadena.net)>; Andrew Takahashi <[Andrew.Takahashi@craftwater.com](mailto:Andrew.Takahashi@craftwater.com)>; Anteneh Tesfaye <[atesfaye@southpasadenaca.gov](mailto:atesfaye@southpasadenaca.gov)>; [tgerber@southpasadenaca.gov](mailto:tgerber@southpasadenaca.gov) <[tgerber@southpasadenaca.gov](mailto:tgerber@southpasadenaca.gov)>; Oliver Galang <[oliver.galang@craftwater.com](mailto:oliver.galang@craftwater.com)>; Michael Vartanians <[mvartanians@southpasadenaca.gov](mailto:mvartanians@southpasadenaca.gov)>; Petschauer, Dawn <[dPetschauer@cityofpasadena.net](mailto:dPetschauer@cityofpasadena.net)>; Maue, Brent <[bmaue@cityofpasadena.net](mailto:bmaue@cityofpasadena.net)>; Tong, James <[JTong@cityofpasadena.net](mailto:JTong@cityofpasadena.net)>

**Cc:** Jennifer Zell <[jzell@migcom.com](mailto:jzell@migcom.com)>

**Subject:** RE: Arroyo Seco Water Reuse Project - Bi Weekly Check-in Meeting

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Hi, all:

Do we still want to have our check in meeting for the Arroyo Project tomorrow? There's not much to report on our end other than outstanding items we're waiting on are:

1. 100% Design Peer Review Comments
2. Permanent Easement documentation for LACFCD access road at San Rafael

Let me know if I should cancel it. Happy to meet just to chat about anything too!

Thanks!  
Courtney

### **Courtney Semlow, PE, CFM, ENV SP**

Director of Civil Design

phone 847.445.0886



-----Original Appointment-----

**From:** Courtney Semlow

**Sent:** Wednesday, June 5, 2024 2:47 PM

**To:** Courtney Semlow; Monde, Christina; Andrew Takahashi; Anteneh Tesfaye; [tgerber@southpasadenaca.gov](mailto:tgerber@southpasadenaca.gov); Oliver Galang; Michael Vartanians; Petschauer, Dawn; Maue, Brent; Tong, James

**Cc:** Jennifer Zell

**Subject:** Arroyo Seco Water Reuse Project - Bi Weekly Check-in Meeting

**When:** Tuesday, January 28, 2025 4:00 PM-5:00 PM (UTC-08:00) Pacific Time (US & Canada).

**Where:** Microsoft Teams Meeting

**10/14/2024 Update: Changing the recurring meeting to be once every four weeks instead of every two.**

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